

## Chester & District Radio Society Covid 19 Meeting Protocol.

1. All Meetings of the Society will be in accordance with the Burley Hall Guidelines dated 7th August 2021
2. Members/Visitors are asked to wear a suitable face covering upon entering the Burley hall and at all times unless seated.
3. Members/Visitors are asked to use the hand sanitiser provided by the Burley Hall on entering and leaving the building.
4. All seats will be spaced in accordance with Social Distancing guidelines.
5. A Register of attendees will be maintained by the Secretary for a minimum of 21 days after each meeting.
6. All chairs will be wiped down after the meetings using material provided by Burley Hall
7. Windows & doors should be left open where possible and, if closed, the handles should be wiped using material provided by Burley Hall.
8. Any rubbish accumulated during the meeting must be removed.
9. Any person exhibiting symptoms of Covid should leave the building.
10. Disposable tea cups should be used if necessary.